

Senior Reminders and Important Dates

The following is a list of dates, times, and details to be aware of and to discuss with your graduating senior. You and your student(s) may also want to check our daily Announcements Quick Link on the high school website.

Friday, May 4 – Cap & Gown Distribution

11:00 a.m. – 12:30 p.m. in the GHS Main Hallway

Note: Please call Moments with Class (563) 888-1694 today if you have not ordered your cap & gown.

Saturday, May 5 – Prom

8:00 p.m. – 11:00 p.m. at the Figge Art Museum

Wednesday, May 9 at 7:00 p.m. - Local Scholarship Awards Program

Geneseo High School Concert Hall

Parents of seniors who will receive scholarships at this evening program will be notified by mail in advance of the program and invited to attend. However, any interested parents and seniors are welcome.

Wednesday, May 16 at 7:00 p.m. - Athletics Recognition Night

GHS Theatre

Thursday, May 17 at 7:15 a.m. - Student of the Quarter/ Senior School Awards Ceremony

GHS Theatre

Parents of seniors who will be recognized with a school award will be notified by mail in advance of the program and invited to attend. However, any interested parents and seniors are welcome.

Friday, May 18 - Last Regular Day of Senior Attendance

Friday, May 18 - Senior Checkout Day

Each year, seniors go through the process we refer to as Senior Checkout, when seniors turn in all textbooks and any other school materials, including padlocks, parking tags, etc. Teachers and office staff members sign off to verify that all books have been returned, and any Skyward fees, library fines, outstanding lunch balances, and other amounts owed have been paid. Guidance Counselors gather senior signatures that allow us to send transcripts to designated colleges and universities. The Assistant Principals' office verifies that any outstanding discipline has been served, and the School Nurse returns any stored medical items to students.

On Friday, May 18, seniors will receive their official checkout form in their first period class and are to have teachers sign off on the form during Friday classes. Seniors are then to report to the main gym at the end of their school day to complete the final steps of Senior Checkout and to turn in their checkout form. This final part of Senior Checkout will begin at 1:20 p.m. for students who have early release after 5th period. Staff will be available in the main gym until 3:30 on Friday.

Seniors who are unable to complete checkout on May 18 due to athletic contests or other absence or because they are taking final exams, should see individual teachers and the office staff for checkout before and after school Monday – Tuesday, May 21 – 22. Specific details and instructions will be provided to students on their checkout sheets. All obligations, including checkout, must be met by May 22 for a senior to be eligible to participate in graduation practice and graduation.

Parents can assist their senior with Senior Checkout by logging in to the parent side of Family Access to make sure all Skyward fees and lunch balances have been paid.

Friday, May 18 - Voter Registration

Seniors will have an opportunity to register to vote during Senior Checkout day. A representative from the Henry County Clerk's office will be here at 1:30 pm on Friday, May 18 during final checkout. Students should bring a photo ID. If you have not registered to vote, this is an ideal opportunity to do so.

Friday, May 18 - Senior Parking Tag \$5.00 Deposit Refunds

Senior students may return their undamaged 2017/2018 parking tag for a \$5 deposit reimbursement. Parking tags may be returned beginning Friday, May 18 during the final steps of Senior Checkout. See starting time above. Senior parking tags may also be returned for deposit refund between 1:15 – 3:30 p.m. in the Assistant Principals' office Monday – Tuesday, May 21-22.

Sunday, May 20 at 2:30 p.m. - Baccalaureate

GHS Theatre

Sign up for Baccalaureate in the high school front office by Monday, May 14.

Practice for Baccalaureate will be May 17 during ASAP in the Theatre.

Monday, May 21- Senior Final Exams

8:00 a.m. – Noon

12:30 p.m. – 3:00 p.m.

Seniors who are required to take final exams will do so in Room 38 on May 21. If a student starts a final exam in the morning, he/she must finish that exam by noon. Likewise, if he/she starts a final exam in the afternoon, it must be finished by 3:00 p.m.

Tuesday, May 22 at 3:00 p.m. - All Senior Obligations Due

All obligations, including Skyward fees, cafeteria balances, books, materials, discipline served, and the signed checkout form, etc. are due by 3:00 on Tuesday, May 22. All obligations must be met in order for a student to participate in the graduation practice on May 25. Practice is mandatory for students to walk in the graduation ceremony.

Friday, May 25 at 10:00 a.m. - MANDATORY Graduation Practice

GHS Main Gym

Please note that a student must be in good standing to participate in graduation practice. This means all obligations have been met, including Skyward fees, cafeteria balances, books, materials, discipline served, etc. The deadline for meeting obligations is Tuesday, May 22. **Seniors must be in attendance at graduation practice in order to participate in the graduation ceremony.**

Sunday, May 27 at 2:00 p.m. - Graduation

GHS Main Gym

At graduation practice we will give each graduate six (6) tickets to use for family seating in the main gym on graduation day. Ticketed guests will be seated first beginning at 1:00 p.m., and at 1:40, if there is still space available, we will seat any remaining guests who do not have a ticket.

Graduation – 2:00 p.m. Ceremony – GHS Main Gym

12:30 p.m. Building doors open

1:00 p.m. Gym doors open for ticket-holder seating

1:15 p.m. Seniors come inside for line up

1:40 p.m. Gym doors open for everyone, depending on space available

2:00 p.m. Ceremony begins

Graduation Day Reminders:

Graduate Arrival Time

Please note: students should arrive at the high school by 1:15 p.m. on graduation day and be prepared for the call to line up in the main hallway.

Seniors' Dress Code Reminders (what to wear with your cap & gown)

Female graduates are to wear:

- Dress, skirt, or dress pants
- Appropriate shoes (no flip-flops or tennis shoes)
- The collar that comes with the graduation gown

Male graduates are to wear:

- Dress pants
- Dress shirt with collar
- Appropriate shoes (no flip-flops or tennis shoes)

Caps & Gowns

Students have purchased their caps and gowns; therefore, caps and gowns will not be collected after the ceremony. No decorations or adornments, other than the pre-approved honor accessories, will be allowed with or on the cap & gown.

Honor Accessories

If your student received **honor accessories** (gold cords, gold stole, white stole) these are to be returned to the check-in table in the cafeteria immediately after the graduation ceremony, unless your student has purchased them in the main office prior to graduation day (note: the white stole must be returned; there is no option to purchase this item).

Diploma Pick-Up

When your student's name is called during the graduation ceremony they will only be handed a green diploma cover. Their official diploma needs to be picked up after the graduation ceremony in the cafeteria. There will be GHS Staff at tables passing out diplomas. We will have multiple tables by alphabet so the line should not take long.

Handicapped Parking/Seating for Graduation

Please call Mrs. Tami DeBisschop at 309-945-0349 (or email tdebisschop@geneseoschools.org) if you wish to make handicapped parking/seating arrangements.

Cafeteria Balances

If your senior has a balance in his/her lunch account, you may request a refund by calling the District Office Food Service office at 945-0414 or emailing Amy Koscik by Friday, May 25 at akoscik@geneseoschools.org. If you paid with a check or credit card, refunds will be issued using the same method you used to make the payment. If you paid with cash, it will be refunded with a check. If you have younger students in the District, we will transfer any balance to that student unless we hear otherwise from you by May 25.

Yearbooks

Traditionally, yearbooks for the previous year (in this case, 2017-18) are distributed during the GHS Open House. Watch for details to be posted on our website in August.